

TEMPLETON CITY COUNCIL
MAY 4, 2020
7:00 P.M. TEMPLETON CITY HALL

The Templeton City Council met on this fourth day of May, 2020 at 7:00 p.m. at City Hall, Templeton, Iowa. Meeting was called to order by Mayor Behrens, and the roll was called showing the following named Council Members present and absent:

Present: Doyle Engelen, Dave Ramsey, Mark Bauer, Joe Irlbeck, & Kelli Morrow

Absent: None

Others in attendance: Mayor Ken Behrens, City Clerk Rhonda Schwaller, Public Works Dale Prebeck, Dave Schoeppner, Nick Romey, Kelly Gunderson, & Brody Gunderson. Attorneys Eric Neu and Robert Peters joined meeting by telephone conference at 7:00 p.m. and exited conference call at 7:15 p.m.

Approval of Agenda: A motion was made by Ramsey, second by Bauer to approve the agenda. All present voted in favor of the motion and the motion was carried.

Eric Neu addressed the council explaining Declaration of Horizontal Property Regime for West Ridge Condominiums located at 625 – 629 W. 2nd Street executed and recorded by the Landowners, David & Margaret Schoeppner & Schoeppner Construction. Building was inspected by Justin Potthoff that suggests certain minor deficiencies be remedied before occupancy and the Landowners have agreed to correct these minor deficiencies with city personnel to verify that said corrections were made and verified. Council Member Bauer introduced and made a motion to approve Resolution #1256-20 concerning city ordinance compliance, second by Council Member Engelen. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Engelen, Ramsey, Bauer, Morrow, & Irlbeck

Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

RESOLUTION #1256-20

A RESOLUTION CONCERNING CITY ORDINANCE COMPLIANCE

WHEREAS David Schoeppner, Margaret Schoeppner (the “Landowners”) and Schoeppner Construction Company, L.L.C. caused to be constructed a residential duplex located at 625-629 2nd Street in Templeton, Iowa in 2005.

WHEREAS said duplex complied with the applicable city codes at the time of its completion in 2005.

WHEREAS the duplex remains in substantial compliance with the applicable city codes at the time of its construction.

WHEREAS the Landowners submitted the subject duplex and real estate to a Horizontal Property Regime, or Condominium, by executing and recording a Declaration of Horizontal Property Regime for West Ridge Condominiums on 4/7/2020 as instrument 2020-0923 in the Office of the Carroll County Recorder.

WHEREAS the duplex has been inspected by licensed home inspector, Justin Potthoff.

WHEREAS the report of Justin Potthoff suggests minor corrections that can be accomplished forthwith with a viewing by the city personnel to confirm corrections have been made before occupancy.

WHEREAS said corrections involve filling certain identified gaps in the common fire wall with drywall mud or fire caulk.

WHEREAS the Landowners agree to promptly remedy said deficiencies.

WHEREAS the Landowners seek confirmation from the City that the duplex complies with applicable city codes.

NOW THEREFORE BE IT RESOLVED that the Templeton City Council has reviewed the Declaration of Horizontal Property Regime for West Ridge Condominiums recorded by the Landowners on 4/7/2020 as instrument 2020-0923 pertaining to 625-629 2nd Street in Templeton; additionally the Council has received information from inspector Justin Potthoff that suggests certain minor deficiencies be remedied before occupancy and the Landowners have agreed to correct those minor deficiencies with city personnel to verify that said corrections have been made and subject to that city verification, the Council, hereby resolves that the property complies with the applicable city code and waives the sixty (60) day period to review the declaration as allowed by law.

Approved this date by the City Council for the City of Templeton at its regular monthly meeting on May 4, 2020.

CITY COUNCIL OF THE
CITY OF TEMPLETON, IOWA

Ken F. Behrens, Mayor

ATTEST

Rhonda Schwaller, City Clerk

A motion was made by Bauer to approve building permit application from Kelly Gunderson for a 60'x 80' shop, office, and concrete driveway, second by Irlbeck. All present voted in favor of the motion and the motion was carried.

No council discussion on building permit application from Robert Eddington for a fence.

No update from Templeton Rye.

A motion was made by Bauer to install approximately 45' of curb & gutter to storm sewer intake in front of 528 Railway Street with property owner responsible for cost of replacing approximate 30' of driveway, second by Irlbeck. All present voted in favor of the motion and the motion was carried.

At 7:29 p.m. Mayor Behrens opened the public hearing for fiscal year July 1, 2019 through June 30, 2020 budget amendment. Mayor Behrens asked for comments or discussion on the proposed amendment. City Clerk indicated there were no written or oral objections heard on the budget amendment. At 7:33 p.m. Mayor Behrens closed the public hearing. Council Member Ramsey introduced and made a motion for the adoption of Resolution #1253-20 setting the budget amendment estimates for fiscal year July 1, 2019 through June 30, 2020 and City Clerk was directed to make the necessary filings as required by law, seconded by Morrow. Roll call taken.

Ayes: Irlbeck, Ramsey, Morrow, Bauer, & Engelen

Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2020 - AMENDMENT #2

To the Auditor of CARROLL County, Iowa:

The City Council of Templeton in said County/Counties met on 5/4/2020, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. thereupon, the following resolution was introduced.

RESOLUTION No. 1253-20

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNI 2020

(AS AMENDED LAST ON 8/26/2019 .)

Be it Resolved by the Council of the City of Templeton

Section 1. Following notice published 4/21/2020

and the public hearing held, 5/4/2020 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1 193,009	0	193,009
Less: Uncollected Property Taxes-Lew Year	2 0	0	0
Net Current Property Taxes	3 193,009	0	193,009
Delinquent Property Taxes	4 0	0	0
TIF Revenues	5 162,531	0	162,531
Other City Taxes	6 54,523	0	54,523
Licenses & Permits	7 2,075	0	2,075
Use of Money and Property	8 30,112	0	30,112
Intergovernmental	9 356,056	0	356,056
Charges for Services	10 198,525	0	198,525
Special Assessments	11 0	0	0
Miscellaneous	12 130,500	0	130,500
Other Financing Sources	13 490,000	0	490,000
Transfers In	14 291,299	0	291,299
Total Revenues and Other Sources	15 1,908,630	0	1,908,630
Expenditures & Other Financing Uses			
Public Safety	16 29,047	0	29,047
Public Works	17 219,890	80,000	299,890
Health and Social Services	18 2,350	0	2,350
Culture and Recreation	19 178,565	0	178,565
Community and Economic Development	20 248,798	-242,018	6,780
General Government	21 88,625	5,000	93,625
Debt Service	22 205,216	0	205,216
Capital Projects	23 530,000	142,018	672,018
Total Government Activities Expenditures	24 1,502,491	-15,000	1,487,491
Business Type / Enterprises	25 148,864	15,000	163,864
Total Gov Activities & Business Expenditures	26 1,651,355	0	1,651,355
Transfers Out	27 291,299	0	291,299
Total Expenditures/Transfers Out	28 1,942,654	0	1,942,654
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29 -34,024	0	-34,024
Beginning Fund Balance July 1	30 587,260	0	587,260
Ending Fund Balance June 30	31 553,236	0	553,236

Passed this 4th day of May, 2020
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

Council Member Irlbeck introduced and made a motion to approve Resolution #1254-20 providing for the certification of delinquent utility charges to the Carroll County Treasurer for collection in the same manner as taxes, second by Council Member Ramsey. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Morrow, Engelen, Irlbeck, Bauer, & Ramsey

Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

RESOLUTION #1254-20

A RESOLUTION PROVIDING FOR THE CERTIFICATION OF DELINQUENT UTILITY CHARGES TO THE CARROLL COUNTY TREASURER FOR COLLECTION IN THE SAME MANNER AS TAXES

WHEREAS, the city of Templeton has established municipal utilities and provided, by ordinance for rates for such services as permitted by law; and

WHEREAS, Iowa Code Section 384.84 provides for the collection of delinquent utility accounts for the premises served in the same manner as real estate taxes upon certification to the County Treasurer; and

WHEREAS, there now exists a delinquency including late payment penalties in one or more municipal utility accounts as specified herein; and

WHEREAS, Adon Shriver and Maison Lebeck (owner of record of 109 E. 3rd Street., Templeton, Iowa) was served by ordinary mail to last known address of 109 E. 3rd Street, Templeton, Iowa 51463-5027 of said delinquency and the City's right to apply a lien on the property; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEMPLETON, IOWA, authorizing the City Clerk to certify to the Carroll County Treasurer for collection of unpaid utility account. The Carroll County Treasurer is requested and directed to assess all such charges, together with an administrative charge of \$5.00 as provided in Iowa Code Section 384.84(4), for a total of \$239.98 to the premises served and collect the same in the same manner as taxes as provided by law.

- Property Owner's Name: Adon Shriver and Maison Lebeck
- Address of Property: 109 E 3rd Street, Templeton, Iowa 51463
- Legal Description: Steffes First Addition Block 1 Lot 4 of the Town of Templeton, Carroll County, Iowa
- Parcel Number: 14-17-231-012
- \$234.98 Delinquent Amount
- \$ 5.00 Administrative Charge

Passed and approved by the City Council of the City of Templeton, Iowa this 4th day of May, 2020.

City Council of the
City of Templeton, IA

Ken F. Behrens
Mayor

ATTEST:

Rhonda Schwaller, City Clerk

Council Member Bauer introduced and made a motion to approve Resolution #1255-20 authorizing the City Clerk to make the appropriate interfund transfers of sums and record the same in the appropriate manner for FY2020 for the city of Templeton, Iowa, second by Council Member Engelen. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Bauer, Morrow, Engelen, Irlbeck, & Ramsey
Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

RESOLUTION #1255-20

A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2020 FOR THE CITY OF TEMPLETON, IOWA

NOW, THEREFORE, BE IT RESOLVED by the City Council of the city of Templeton, Iowa as follows:

SECTION 1: Authorize the City Clerk to Transfer Funds. That the City Clerk be and is hereby authorized by the City Council to make the appropriate interfund transfer of sums and record the same in the appropriate manner for FY 2020.

SECTION 2: Transfer of Funds. The City Clerk will transfer the following sums and to record the same in the appropriate manner:

- Transfer from TIF Fund to Debt Service Fund - \$32,592.77 to pay principal and interest payment due on June 1, 2020 on Industrial Road GO Bond #3042.
- Transfer from TIF Fund to Debt Service Fund - \$33,712.50 to pay principal and interest payment due on June 1, 2020 on Public Works Building GO Bond #3053.
- Transfer from Water Fund to Debt Service Fund - \$9,375.34 to pay principal and interest payment due June 1, 2020 on Water Meter Loan #170031-16-184.

PASSED AND APPROVED THIS 4TH day of May, 2020.

CITY COUNCIL OF THE
CITY OF TEMPLETON, IOWA

Ken F. Behrens, Mayor

ATTEST:

Rhonda Schwaller, City Clerk

A motion was made by Irlbeck to donate \$100.00 to Highway 141 Garage Sales, second by Engelen. Ayes: Engelen, Bauer, Irlbeck & Ramsey. Nays: None. Abstained: Morrow – chairman to Templeton's Hwy. 141 Garage Sales.

Dale Prebeck provided update on Railway Street project.

Council discussed group health insurance renewal plan. Tabled.

Council discussed Fire Truck Lease Agreement between the city of Templeton and Duane Irlbeck. No further action taken.

Covid-19 update:

- Mayor Behrens recommended to temporarily suspend imposing utility finance charges and disconnection of water utility service for the month of May or until the public health emergency is lifted by Governor Reynolds.
- Will continue to follow the State Public Health Emergency Declaration signed Kim Reynolds regarding keeping all Park amenities closed including Summer Recreation Program.

Mayor Behrens requested any comments or corrections to be made to the Consent Agenda. A motion was made by Engelen and second by Ramsey to approve the Consent Agenda. All present voted in favor of the motion and the motion was carried.

1. Minutes from April 6, 2020 and April 16, 2020.
2. Internal Review of city's financial records & assets for the month of April 2020.
3. Balance Sheet.
4. Budget vs Actual FY19/20.
5. Approve Claims for April 2020.
6. Approve March 2020 Treasurer's Report
 - \$ 80,943.56 revenue
 - \$ 78,746.29 expenditures
 - \$775,756.23 total cash & investments

FUND	RECEIPTS	DISBURSEMENTS
General	\$ 4,820.43	\$ 13,704.09
Templeton Center	\$ 5,284.94	\$ 2,464.41
Historical Society	\$ 0.68	\$ 0.00
Fire Dept. – Checking	\$ 0.00	\$ 2,039.84
Park Fundraising	\$ 50.00	\$ 0.00
Road Use Tax	\$ 1,467.98	\$ 0.00
Employee Benefits	\$ 367.77	\$ 0.00
Local Option Tax	\$ 3,872.85	\$ 0.00
TIF	\$ 865.10	\$ 0.00
Debt Service	\$ 0.00	\$ 0.00
Debt Service – Comm. Ctr. Pledge	\$ 0.00	\$ 0.00
Capital Proj. – Community Center	\$ 0.00	\$ 0.00
Capital Proj.–CDBG Housing Rehab	\$ 51,865.00	\$ 51,865.00
Capital Proj. – Maintenance Bldg.	\$ 0.00	\$ 0.00
Water	\$ 10,456.52	\$ 6,587.23
Sewer	\$ 1,816.05	\$ 2,085.72
Fire Truck Fund	\$ 76.24	\$ 0.00
Totals	\$ 80,943.56	\$ 78,746.29

EFT	Wellmark	health insurance premium	984.66
18371	Treasurer - State of Iowa	1st qtr. 2020 sewer sales tax	63.00
18372	Treasurer - State of Iowa	1st qtr. 2020 WET excise tax	1,574.00
18373	Ray's Refuse, Inc.	garbage collection	1,828.35
18374	Dale Prebeck	payroll	1,581.85
18375	Mid American Energy	TC - utilities	944.30
18376	Raccoon Valley Electric Coop.	sewer lagoon	48.05
18377	Templeton Telephone Co.	TC - telephone	28.50
18378	Templeton Telephone Co.	telephone/internet service/router	107.29
18379	Herald Publishing Company	TC - adv.	119.00
18380	Access Systems	copier/printer	191.34
18381	West Central Iowa Rural Water	898,000 gallons used	3,367.50
18382	Postmaster	postage	70.00
18383	Postmaster	postage	55.00
18384	Dale Prebeck	payroll	1,581.84
18385	Mark Skillen	payroll	100.68
18386	Rhonda Schwaller	payroll	2,492.12
18387	IPERS	retirement	1,263.54
EFT	Templeton Savings Bank	941 tax pymt.	2,039.67
18388	U.S. Cellular	cell phone	58.32
18389	Mangold Envir. Testing	wastewater samples	205.50
18390	Manning Insurance Agency	insurance	33.00
18391	Secure Shred Solutions	records shredding	40.00

18392	Clarke Mosquito Control	anvil	2,195.02
18393	RW Concrete	concrete for burn site bldg.	945.00
18394	RW Concrete	concrete removal at burn site	4,515.00
18395	City of Templeton on behalf of Adon Shriver&Maison Lebeck	utility deposit applied to acct.	75.00
18396	City of Templeton on behalf of Morgan Bennett	utility deposit applied to acct.	75.00
18397	Scott & Bethany Bantam	refund utility deposit	75.00
18398	Brett Weiti	refund utility deposit	75.00
18399	Ryan Herbers	refund utility deposit	75.00
18400	Blue Space Creative	website maintenance	62.50
18401	Mid American Energy	TC - utilities	544.12
18402	Horizon Equipment	parts & supplies	53.36
18403	Danner Lawnsapes	lawn fertilizer	152.00
18404	Jo Irlmeier	refund rental fee deposit	150.00
18405	Manning Municipal Utilities	TC - utilities	179.45
18406	Manning Municipal Utilities	utilities	142.26
18407	Waspy's	fuel	157.21
18408	In Roads	asphalt for storm sewer project	2,770.20
18409	Access Systems	printer/copier overage	381.24
18410	Daily Times Herald	publications	250.29
18411	Rye Supply, Inc.	supplies & shipping	19.91
18412	Cardmember Services	Grasshopper & Clearinghouse query	22.80
18413	Highway 141 Garage Sales	donation	100.00
18414	Carroll County Treasurer	administrative fee	5.00
18415	Templeton Hardware	misc. projects & supplies	28,398.32
	Region XII Council of Govts.	CDBG housing GAS pymt. #10	13,417.00
EFT	Templeton Telephone Co.	Fire Dept. - telephone/internet	30.36
EFT	Mid American Energy	Fire Dept. - utilities	97.00
EFT	Manning Municipal Utilities	Fire Dept. - utilities	97.37
EFT	Manning Municipal Utilities	Fire Dept. - utilities	107.81
2990	Duane's Repair	Fire Dept. - repairs	41.79
2991	Waspy's	Fire Dept. - fuel	57.09
			<u>74,044.61</u>

Citizen Forum: None

Maintenance Report:

- Received installation shop drawings and submittal information for sewer lagoons stainless shear gates from Whipps, Inc. Whipps require 6-8 weeks for manufacturing.
- Recommend contacting The Pavement Doctor to patch bad areas in streets. Overall streets are in good condition.
- Templeton Hardware completed installation of generator at 502 S. Industrial Road and Lift Station generator at the corner of E 3rd Street and Industrial Road.

Mayor's Report: None

At 8:07 o'clock p.m. and with no further business before the council at that time, they agreed to adjourn. Engelen moved to adjourn and Bauer seconded the motion. All voted aye, motion carried.

Ken F. Behrens, Mayor

Rhonda Schwaller, City Clerk