

TEMPLETON CITY COUNCIL
 APRIL 6, 2020
 7:00 P.M. TEMPLETON CITY HALL

The Templeton City Council met on this sixth day of April 2020 at 7:00 p.m. at City Hall, Templeton, Iowa. Social distancing of at least 6 feet apart and no more than 10 people was implemented. Meeting was called to order by Mayor Behrens, and the roll was called showing the following named Council Members present and absent:

Present: Doyle Engelen, Dave Ramsey, Mark Bauer, & Kelli Morrow
 Absent: Joe Irlbeck

Others in attendance: Mayor Ken Behrens
 City Clerk Rhonda Schwaller
 Public Works Director Dale Prebeck
 Eric McMichael
 Todd Stadlander – Manning Insurance Agency

Approval of Agenda: A motion was made by Engelen, second by Bauer to approve the agenda. All present voted in favor of the motion and the motion was carried.

Todd Stadlander addressed the council regarding 2020/2021 insurance renewal. A motion was made by Bauer to approve 2020/2021 insurance renewal, second by Ramsey. All present voted in favor of the motion and the motion was carried.

Mayor Behrens requested any comments or corrections to be made to the Consent Agenda. A motion was made by Engelen and second by Morrow to approve the Consent Agenda. All present voted in favor of the motion and the motion was carried.

1. Minutes from March 16, 2020.
2. Internal Review of city's financial records & assets for the months of February & March 2020.
3. Balance Sheet.
4. Budget vs Actual FY19/20.
5. Approve Claims for March 2020.
6. Approve February 2020 Treasurer's Report
 - \$ 28,859.29 revenue
 - \$ 39,947.90 expenditures
 - \$790,263.42 total cash & investments

FUND	RECEIPTS	DISBURSEMENTS
General	\$ 5,109.70	\$ 17,459.67
Templeton Center	\$ 3,774.42	\$ 4,492.47
Historical Society	\$ 0.00	\$ 0.00
Fire Dept. – Checking	\$ 1,142.62	\$ 1,045.80
Park Fundraising	\$ 1,114.09	\$ 0.00
Road Use Tax	\$ 3,572.82	\$ 398.02
Employee Benefits	\$ 125.44	\$ 0.00
Local Option Tax	\$ 3,872.85	\$ 0.00
TIF	\$ 0.00	\$ 0.00
Debt Service	\$ 0.00	\$ 0.00
Debt Service – Comm. Ctr. Pledge	\$ 0.00	\$ 0.00
Capital Proj. – Community Center	\$ 0.00	\$ 0.00
Capital Proj. – Maintenance Bldg.	\$ 0.00	\$ 466.90
Water	\$ 8,228.06	\$ 9,007.81
Sewer	\$ 1,896.82	\$ 7,077.23
Fire Truck Fund	\$ 22.47	\$ 0.00
Totals	\$ 28,859.29	\$ 39,947.90

18334	Postmaster	postage	70.00
18335	West Central Iowa Rural Water	1,211,000 gallons used	4,541.25
18336	Postmaster	newsletter postage	138.05
18337	Dale Prebeck	payroll	1,581.84
18338	Mark Skillen	payroll	111.87
18339	Kyle Stevens	TC - payroll	44.32
18340	Ken Behrens	1st. qtr. 2020 payroll	554.10
18341	Rhonda Schwaller	payroll	2,734.77
18342	Rebecca Sporrer	payroll	162.65
18343	Ethan Irlbeck	TC - payroll	92.35

18344	IPERS	retirement	1,350.14
EFT	Templeton Savings Bank	941 tax pymt.	2,277.51
18345	Treasurer - State of Iowa	1st. qtr. 2020 state w/h	1,098.00
EFT	Elavon	P.O.S. charges	182.06
18346	Manning Municipal Utilities	TC - utilities	350.19
18347	Manning Municipal Utilities	utilities	210.77
18348	Veenstra & Kimm, Inc.	engineering services	1,706.43
18349	Engelen Computer Service	computer service	260.00
18350	Dan Gold	pallet jack	125.00
18351	U.S. Cellular	cell phone	58.51
18352	Ken Behrens	snow removal	480.00
18353	Carroll Co. Solid Waste Mgmt.	qtrly. assessment	1,035.00
18354	The Office Stop	supplies	15.69
18355	Capital Sanitary Supply	TC - supplies	83.00
18356	Mid American Energy	TC - utilities	446.61
18357	NAPA Auto Parts	street sweeper air filter	61.95
18358	Daily Times Herald	publications	136.25
18359	Carroll County Auditor	1st qtr. 2020 contract law	1,296.86
18360	Waspy's	fuel	175.67
18361	Iowa Assn. of Municipal Utilities	WCISA dues	308.88
18362	Templeton Hardware	misc. supplies	9.79
18363	Mangold Environmental Testing	water samples	39.00
18364	Cardmember Services	Trend Micro & Grasshopper	80.41
18365	Cardmember Services	misc. supplies	70.54
18366	Rye Supply, Inc.	shipping	30.70
18367	Van Meter, Inc.	TC – battery backups	156.75
18368	Manning Insurance Agency	insurance	23,853.00
18369	Templeton Fire Department	FY19/20 budget allowance	6,000.00
18370	Irlmeier Painting, Inc.	traffic paint	36.00
EFT	Templeton Telephone Company	Fire Dept. - telephone/internet	32.32
EFT	Mid American Energy	Fire Dept. - utilities	97.00
EFT	Manning Municipal Utilities	Fire Dept. - utilities	153.88
EFT	Manning Municipal Utilities	Fire Dept. - utilities	159.18
2988	Manning Insurance Agency	Fire Dept. – insurance	9,034.00
2989	Waspy's	Fire Dept. - fuel	100.86
			<u>61,543.15</u>

Citizen Forum: None

A motion was made by Engelen to approve building permit application from Tami Johannsen and Eric McMichael for a 20' x 30' unattached garage, concrete patio and driveway, second by Bauer. All present voted in favor of the motion and the motion was carried.

Mayor Behrens reported on email received from Lester Brown providing update on Templeton Rye Distillery's wastewater, production, bottling, visitor's center closed due to COVID-19 and supplying Iowa Prison Industries with RO water to make sanitizer.

Mayor Behrens recommended to council they consider installing a yield sign at the corner of South Industrial Road and E. 3rd Street. A motion was made by Bauer to turn down the Mayor's recommendation, second by Ramsey. Ayes: Bauer, Ramsey, & Morrow. Nays: Engelen. Motion carried.

Council discussion continued from last month regarding purchasing a 22KW Generac backup generator for City maintenance building and lift station. A motion was made by Bauer to proceed with purchase of a 22KW Generac backup generator from Templeton Hardware and relocate the existing lift station 16KW Generac backup generator in the alley behind City Maintenance building located at 502 S. Industrial Road to lift station located near the corner of South Industrial Road and E. 3rd Street, second by Engelen. All present voted in favor of the motion and the motion was carried.

Covid-19 update:

- Governor Kim Reynolds continuing State Public Health Emergency Declaration signed new proclamation ordering closing of all Park amenities.
- Mayor Behrens recommended to temporarily suspend imposing utility finance charges and disconnection of water utility service until the public health emergency has been lifted by Governor Reynolds.

Council discussed City Hall's insufficient underfloor ventilation. Council requested Public Works Director Prebeck contact Templeton Hardware.

Council reviewed budget amendment for fiscal year 2019/2020. A motion was made by Ramsey to set public hearing date for Monday, May 4, 2020 at 7:00 p.m. at Templeton City Hall, second by Bauer. All present voted in favor of the motion and the motion was carried.

Council Member Ramsey introduced and made a motion to approve Resolution #1251-20 authorizing the destruction of certain city records, second by Council Member Morrow. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: Bauer, Ramsey, Engelen, & Morrow

Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

RESOLUTION #1251-20

A RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS

WHEREAS, the Templeton City Council has established a records management program to manage the volume of municipal records from creation to ultimate deposition; and

WHEREAS, at the end of each fiscal year certain city records have met the required retention period; and

WHEREAS, under Iowa Code the city is no longer required to maintain these records.

NOW THEREFORE BE IT RESOLVED by the Templeton City Council, Templeton, Iowa that the City Clerk is authorized to destroy certain city records as listed on the attached Destruction Certificate 2020 in accordance with law and the city's record retention policy.

PASSED AND APPROVED ON THIS 6th day of April, 2020.

CITY OF TEMPLETON

Ken F. Behrens, Mayor

ATTEST:

Rhonda Schwaller, City Clerk

Council Member Engelen introduced and made a motion to approve Resolution #1252-20 adopting Multi-Jurisdictional Hazard Mitigation Plan 2020, second by Council Member Bauer. The Mayor put the question on the motion and the roll being called, the following named Council Member voted:

Ayes: Engelen, Morrow, Bauer, & Ramsey

Nays: None

Whereupon, Mayor Behrens declared motion carried and resolution passed.

RESOLUTION NO. 1252-20

RESOLUTION ADOPTING MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

A RESOLUTION OF THE CITY OF TEMPLETON ADOPTING THE CARROLL, CRAWFORD, GREENE, & SAC COUNTIES MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN 2020

WHEREAS, The Board of Supervisors of Carroll County, IA has authorized the development of a multi-jurisdictional hazard mitigation plan; and,

WHEREAS, the City of Templeton participated in the multi-jurisdictional hazard mitigation planning process; and

WHEREAS, the Carroll, Crawford, Greene, & Sac Counties Multi-Jurisdictional Hazard Mitigation Plan was prepared in compliance with the Hazard Mitigation Planning Requirement of the Disaster Mitigation Act of 2000 provided by the Iowa Homeland Security and Emergency Management Division.

NOW THEREFORE BE IT RESOLVED, that the City of Templeton adopts the Carroll, Crawford, Greene, & Sac Counties Multi-Jurisdictional Hazard Mitigation Plan, incorporating citizen comments and recommendations.

PASSED AND ADOPTED THIS 6TH DAY OF APRIL, 2020.

CITY OF TEMPLETON

Ken F. Behrens, Mayor

ATTEST:

Rhonda Schwaller, City Clerk

A motion was made by Ramsey to approve amendment to contract from July 15, 2020 to December 31, 2020 between Region XII Council of Governments and the city of Templeton to update City Code, second by Bauer. All present voted in favor of the motion and the motion was carried.

Maintenance Report:

- Street sweeping streets.
- R.W. Concrete completed removal of concrete pile at burn site.
- Trailer located for barricades.
- Requested quote from Brian Hulsing for burn site doors. R.W. Concrete poured concrete pad in preparation of installation of burn site doors.
- Contacts fell through for land applying compost pile.
- Templeton Hardware is working on installation of storm sewer on North 1st Avenue. New 10" line North of Railway Street.

Mayor's Report: None

At 8:15 o'clock p.m. and with no further business before the council at that time, they agreed to adjourn. Bauer moved to adjourn and Engelen seconded the motion. All voted aye, motion carried.

Ken F. Behrens, Mayor

Rhonda Schwaller, City Clerk