

TEMPLETON CITY COUNCIL
APRIL 2, 2018
7:00 P.M. – TEMPLETON CENTER

The Templeton City Council met on this second day of April 2018 at 7:00 o'clock p.m. at the Templeton Center, Templeton, Iowa. The meeting was called to order by Mayor Behrens, and the roll was called showing the following named Council Members present and absent:

Present: Doyle Engelen, Dave Ramsey, Joe Irlbeck, Mark Bauer, & Kelli Morrow
Absent: None

Others in attendance: Mayor Ken Behrens, City Clerk Rhonda Schwaller, Public Works Dale Prebeck, Joe Behrens, Karla Janning from Region XII Council of Governments, & Todd Stadlander from Manning Insurance Agency.

Approval of Agenda: A motion was made by Engelen and seconded by Irlbeck to approve the agenda. All present voted in favor of the motion and the motion was carried.

A public hearing was held on April 2, 2018 at 7:00 PM at the Templeton Center to hear comments on the city's application for a CDBG Housing Fund Application. The public hearing was opened at 7:00 PM by Mayor Behrens. The hearing was pursuant to the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1987, as amended March 25, 1988. The Iowa Economic Development Administration (IEDA) will advise all CDBG applicants and grantees of the requirements, and of acceptable means to amended, to ensure compliance with said requirements by all applicants for and recipients of CDBG funds administered by the State of Iowa. The public was informed that IEDA requires reasonable public access to all local meetings, project records and information relating to the proposed and actual use of CDBG funds. All CDBG related meetings should be conducted in public buildings.

The need for owner-occupied housing rehabilitation has been realized by the City of Templeton through a Housing Needs Assessment. The proposed project will rehabilitate 6 units to meet the IEDA Housing Quality Standards and be lead safe upon completion. Families may be temporarily displaced during rehabilitation disturbing lead based paint. No businesses will be displaced as a result of this proposed project.

The total project is estimated to be \$254,000 which includes a \$3,000 local match provided by the **City of Templeton (\$1,300), Templeton Savings Bank (\$1,200) and TADC (\$500)**. Grant administration of \$20,000 and Rehabilitation/Technical Services of \$231,000 are combined for a total CDBG request of \$251,000. The application deadline is May 4, 2018.

A requirement of the CDBG program is that funds must benefit a population of at least 51% of the households are occupied by low or moderate income families. The City of Templeton's LMI percentage is **71.79%** and 100% of housing rehabilitation participants will be low and moderate income.

No written or oral objections were heard from the public for or against applying for the Community Development Block Grant Fund from the Iowa Economic Development Authority providing funds for an owner-occupied housing rehabilitation program. Mayor Behrens closed public hearing at 7:02 PM.

A motion was made by Engelen to approve Technical Services Proposal submitted by Region XII Council of Governments to provide the city of Templeton with the technical services to administer the Community Development Block Grant's Housing Rehabilitation program, second by Ramsey. All present voted in favor of the motion and the motion was carried.

A motion was made by Ramsey to approve the city of Templeton's Community Development Block Grant Owner-Occupied rehabilitation Program Administrative Plan, second by Morrow. All present voted in favor of the motion and the motion was carried.

After due consideration and discussion, Council Member Engelen introduced Resolution #1191-18 - a Resolution Providing Match Funds for the 2018 CDBG Owner-Occupied Rehabilitation Program and moved for its adoption, seconded by Council Member Irlbeck. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: Morrow, Bauer, Ramsey, Irlbeck, & Engelen
Nays: None

Whereupon, the Mayor declared the resolution duly approved and adopted.

After due consideration and discussion, Council Member Irlbeck introduced Resolution #1192-18 - a Resolution Procurement Policy and moved for its adoption, seconded by Council Member Ramsey. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: Irlbeck, Ramsey, Engelen, Morrow, & Bauer

Nays: None

Whereupon, the Mayor declared the resolution duly approved and adopted.

Todd Stadlander addressed the council regarding 2018/2019 insurance renewal. A motion was made by Bauer to approve 2018/2019 insurance renewal, second by Engelen. All present voted in favor of the motion and the motion was carried.

A motion was made by Bauer authorizing Mayor Behrens to sign fireworks display agreement between the city of Templeton and J & M Displays, second by Ramsey. All present voted in favor of the motion and the motion was carried. A motion was made by Bauer authorizing Mayor Behrens to sign permit for supervised display of fireworks to J & M Displays, second by Irlbeck. All present voted in favor of the motion and the motion was carried.

Council discussed budget amendment for fiscal year 2017/2018. A motion was made by Irlbeck to set public hearing date for Monday, May 7, 2018 at 7:00 p.m. at Templeton City Hall, second by Bauer. All present voted in favor of the motion and the motion was carried.

A motion was made by Engelen to add Kenny Hansen to the Templeton Community Fire Department's roster, second by Bauer. All present voted in favor of the motion and the motion was carried.

Council discussed relocating city's hoop barn currently located on Lot 3, Block 6. Tabled - council considering options.

A motion was made by Engelen to accept 2018 John Deere Z950R commercial ZTrak lawn mower trade in with Van Wall Equipment in the amount of \$1,450.00, second by Bauer. All present voted in favor of the motion and the motion was carried.

Council discussed tractor lease and rental programs. No further action taken at this time.

A motion was made by Bauer to hire the Pavement Doctor to patch city streets, second by Morrow. All present voted in favor of the motion and the motion was carried.

Council discussed potential projects in the Templeton Urban Renewal Area.

No action taken on Resolution deleting property from the Templeton Urban Renewal Area.

No action taken on Ordinance deleting property from the Tax Increment Financing District for the Templeton Urban Renewal Area of the City of Templeton, pursuant to Section 403.19 of the Code of Iowa.

No action taken on Resolution setting date for public hearing on Designation of the Expanded Templeton Urban Renewal Area and on Urban Renewal Plan Amendment.

A motion was made by Engelen to pay 100% of Wellmark Iowa PPO Enhanced Blue 1000 Gold health insurance benefit for Dale Prebeck with monthly salary staying the same. Motion died due to lack of second. A motion was made by Ramsey to pay 100% of Wellmark Iowa PPO Complete Blue 2800 Silver health insurance benefit for Dale Prebeck effective July 1, 2018, second by Bauer. All present voted in favor of the motion and the motion was carried.

A motion was made by Bauer to hold Dale Prebeck's salary at present rate, second by Morrow. All present voted in favor of the motion and the motion was carried.

A motion was made by Engelen to increase Rhonda Schwaller's hourly wage 12% or to \$24.80 per hour, second by Ramsey. All present voted in favor of the motion and the motion was carried.

Mayor Behrens requested any comments or corrections to be made to the Consent Agenda. A motion was made by Bauer and second by Engelen to approve the Consent Agenda. All present voted in favor of the motion and the motion was carried.

1. March 5, 2018 Council Minutes.
2. Templeton Center Minutes dated January 23, 2018 and March 27, 2018
3. Internal Review of city's financial records & assets for the month of March 2018.
4. Balance Sheet as of February 28, 2018.
5. Budget vs Actual FY2018.
6. March 2018 Claims.
7. February 2018 Treasurer's Report
 - \$ 31,495.36 revenue
 - \$ 29,331.86 expenditures
 - \$673,823.07 total cash & investments

FUND	RECEIPTS	DISBURSEMENTS
General	\$ 12,916.95	\$ 13,401.12
Templeton Center	\$ 3,206.29	\$ 3,497.96
City Park – Checking	\$ 0.00	\$ 0.00
City Park – Savings	\$ 0.00	\$ 0.00
Historical Society	\$ 0.00	\$ 175.00
Fire Dept. – Checking	\$ 0.00	\$ 407.99
Road Use Tax	\$ 4,071.34	\$ 0.00
Employee Benefits	\$ 150.81	\$ 0.00
Local Option Tax	\$ 0.00	\$ 0.00
TIF	\$ 3,268.46	\$ 0.00
Debt Service	\$ 160.39	\$ 0.00
Debt Service – Comm. Ctr. Pledge	\$ 600.00	\$ 0.00
Capital Proj. – Community Center	\$ 0.00	\$ 0.00
Water	\$ 5,122.83	\$ 5,174.01
Sewer	\$ 1,974.47	\$ 6,675.78
Fire Truck Fund	\$ 23.82	\$ 0.00
Totals	\$ 31,495.36	\$ 29,331.86

- March 2018 Claims as listed:

16673	Mid American Energy	utilities	852.81
16674	SGS, LLC DBA Carroll Refuse Serv.	garbage collection	1,565.87
16675	Raccoon Valley Electric Coop.	sewer lagoon	44.12
16676	Templeton Telephone Company	TC - telephone	28.00
16677	Templeton Telephone Company	telephone & internet service	97.16
16678	Access Systems	printer overage	207.92
16679	Iowa Municipal Finance Officers	dues	50.00
16680	Denison Bulletin	TC - advertising	149.00
16681	Access Systems	copier/printer	182.86
16682	Dale Prebeck	payroll	1,690.39
16683	Postmaster	postage	150.00
16684	West Central Iowa Rural Water	1,305,000 gallons used	4,241.25
16685	Postmaster	postage	70.00
16686	Dale Prebeck	payroll	1,690.38
16687	Mark Skillen	TC - payroll	147.75
16688	Ken F. Behrens	payroll	554.10
16689	William Prebeck	TC - payroll	60.03
16690	Peggy Weitzl	TC - payroll	149.04
16691	Karen Prebeck	TC - payroll	220.32
16692	Maria Muhlbauer	TC - payroll	195.81
16693	Void		
16694	Brooke Kerkhoff	TC - payroll	55.41
16695	Chase Prebeck	TC - payroll	87.32
16696	Rhonda Schwaller	TC - payroll	2,480.14
16697	Lindsey Irlbeck	TC - payroll	143.65
16698	IPERS	retirement	1,328.26
16699	Treasurer - State of Iowa	1st qtr. 2018 state w/h	1,214.00

EFT	Templeton Savings Bank	March 2018 941 tax pymt.	2,466.82
16700	Manning Municipal Gas	TC - utilities	721.14
16701	Manning Municipal Gas	utilities	397.61
16702	U.S. Cellular	cell phone	57.78
16703	Jerry Meiners	snow removal	30.00
16704	Region XII Council of Governments	Carroll Co.-City Roundtable meeting	20.00
16705	West Central Iowa Clerks Assn.	dues	10.00
16706	The Office Stop	misc. supplies	17.58
16707	Veenra & Kimm	engineering services	747.00
16708	Todd's Exhaust Pros	tool box cylinders	50.67
16709	Randy Janning Tile & Marble	TC - clean/seal tile floors	898.88
16710	Mid American Energy	TC - utilities	442.11
16711	Schoeppner Construction Company	TC - handrail	1,961.32
16712	Rye Supply, Inc.	shipping	25.66
16713	Waspy's - Templeton	fuel	206.69
16714	Computer Concepts	TC - computer work	323.98
16715	Iowa Assn. of Municipal Utilities	WCISA April - June 2018 dues	278.93
16716	Carroll County Auditor	1st qtr. 2018 contract law	1,296.86
16717	Daily Times Herald	publications	85.85
16718	Karen Prebeck	TC - misc. supplies	96.54
16719	Peg Weitzl	TC - misc. supplies	77.88
EFT	Elavon	TC - P.O.S. charges	114.64
16720	Cardmember Services	TC - telephone & anti-virus	173.15
16721	Treasurer - State of Iowa	1st. qtr. 2018 sales tax	1,374.90
EFT	Manning Municipal Gas	Fire Dept. - utilities	168.61
EFT	Manning Municipal Gas	Fire Dept. - utilities	178.98
2895	The Still	Fire Dept. - meeting expense	40.00
2896	Ed Feld Fire Equipment	Fire Dept. - equipment	233.00
2897	Glen Irlbeck	Fire Dept. - meeting expense	73.17
2898	Waspy's - Templeton	Fire Dept. - fuel	126.12
16723	Truck Equipment, Inc.	2007 Freightliner VT650 St. Sweeper	15,000.00
16724	Van Wall Equipment, Inc.	2018 John Deere lawn mower	1,450.00
			Grand Total: <u>46,801.46</u>

Citizen Forum: None

Maintenance Report:

- Sewer Lagoon samples submitted for spring drawdown.
- Westrum Leak Detection did not locate any water leaks.
- Will be cleaning shelter house for spring/summer rentals.
- Met with Carroll County Engineer Dave Paulson regarding speed limit signs along Rye Avenue. County will be installing a 35 mph south of Waspy's Truck Stop plus a radar speed sign.
- Trimmed trees at park.
- Received quarterly surcharge check from Manning Municipal Gas Department.

Mayor's Report:

- Mayor & Council will begin submitting articles in future newsletters.
- Mayor Behrens visited with Carroll County Engineer Dave Paulson regarding condition of Railway Street and different options for resurfacing. Mayor Behrens stay in touch with Dave Paulson.

At 9:25 o'clock p.m. and with no further business before the council at that time, they agreed to adjourn. Bauer moved to adjourn and Engelen seconded the motion. All voted aye, motion carried.

Ken F. Behrens, Mayor

Rhonda Schwaller, City Clerk