

TEMPLETON CITY COUNCIL
JANUARY 7, 2013
7:00 P.M. – TEMPLETON CITY HALL

The Templeton City Council met on this seventh day of January 2013 at 7:00 o'clock p.m. at City Hall, Templeton, Iowa. The meeting was called to order by Mayor Behrens, and the roll was called showing the following named Council Members present and absent:

Present: Jan Wieland, Dave Ramsey, Mark Bauer, & Doyle Engelen

Absent: Rick Hoffman

Others in attendance: Mayor Ken Behrens
City Clerk Rhonda Schwaller
Public Works Director & Fire Chief Dale Prebeck
Assistant Fire Chief Dave Schwaller
Secretary/Treasurer Bill Prebeck – Templeton Fire Department
Jim Bruggeman – Templeton Community Fire Department
Duane Irlbeck – Templeton Community Fire Department
John Rohe – Eden Township Trustee
Leroy Schultes – Eden Township Trustee
Rich Danner – Eden Township Trustee
Tom Wegner – Ewoldt Township
Dwight Gruhn – Ewoldt Township Trustee
Curt Struve – Ewoldt Township Trustee
Tim Hockett - Ewoldt Township Trustee
Daryl Reiman - Roselle Township Trustee
Dale Behrens – Roselle Township Trustee
Leon Baumhover – Roselle Township Trustee

Approval of Agenda: A motion was made by Ramsey and seconded by Bauer to approve the agenda. All in favor, motion carried.

Fire Chief Dale Prebeck's Report:

- 2012 Annual Run Report: 13 Fire, 16 EMS, 0 HazMat, 0 Weather, & 297 Man Hours.
- As of December 10, 2012 the current balance from the special tax collections levied was \$14,611.41 (City of Templeton \$8,589.07 and Eden Township \$6,022.34). The City of Templeton and Eden Township established an agreement in 2001 creating a savings account to support the Templeton Community Fire Department in purchasing a new fire truck when the need or opportunity arises in the future.
- Modified the heating and cooling system in the fire station. The City of Templeton removed a furnace and air conditioner unit out of a house that was located at 116 S. 3rd Avenue before it was demolished. The furnace and air conditioner unit was refurbished. Volunteers from the department built a mezzanine with stairs above the storage room. The department relocated its existing furnace and air along with the addition of the refurbished furnace and air to the mezzanine level. Dale indicated modifying the department's heating and cooling system enables the department to heat and cool its meeting room and the bay area separately, making it more cost efficient and also addresses condensation from building up on the tankers in the bay area.
- Roster update:
 - 29 volunteer fire fighters
 - William Williams resigned.
 - Dalton Hawbaker added as a reserve firefighter.

A motion was made by Bauer and seconded by Engelen to approve the Templeton Community Fire Department's roster. All in favor, motion carried.

Templeton Community Fire Department Roster

Fire Chief Dale Prebeck
Assistant Fire Chief Dave Schwaller
Captain Mark Bauer
Captain Don Irlbeck
Lieutenant Dave Ramsey
Lieutenant Mike Walsh
Jerry Behrens
Joe Behrens
Ken Behrens
Jim Bruggeman
Chris Dopheide
Doyle Engelen

Kyle Hansen
 Rick Hoffman
 Tom Horbach
 Austin Irlbeck
 Duane Irlbeck
 Gary Irlbeck
 Glen Irlbeck
 Cole Kerkhoff
 Bill Prebeck
 Gene Prebeck
 Nick Romey
 Stan Romey
 Dalton Hawbaker
 Adam Schreck
 Eric Schreck
 Jim Schultes
 Dave Sporrer
 Aaron Buck - 1st Responder
 Sylvia Sporrer - 1st Responder

Council reviewed the Templeton Community Fire Department's actual income and expense report for 2011 & 2012 and budget projections for fiscal year 2013/2014. The Templeton Community Fire Department is requesting \$6,000.00 from the City of Templeton for fiscal year 2013/2014. A motion was made by Bauer and seconded by Engelen to approve. All in favor, motion carried.

Mayor Behrens requested any comments or corrections to be made to the Consent Agenda. A motion was made by Ramsey and seconded by Bauer to approve the Consent Agenda. All in favor, motion carried.

1. Approved Minutes from December 3, 2012.
2. Internal Review of city's financial records & assets for the month of December 2012.
3. Approved November 2012 Treasurer's Report.
 - \$ 77,803.53 revenue
 - \$ 58,023.62 expenditures
 - \$561,668.17 total cash & investments

FUND	RECEIPTS	DISBURSEMENTS
General	\$ 9,954.45	\$ 12,087.16
Road Use Tax	\$ 2,133.21	\$ 295.85
Employee Benefits	\$ 724.45	\$ 0.00
Local Option Tax	\$ 8,473.31	\$ 0.00
TIF	\$ 2,030.89	\$ 0.00
Debt Service	\$ 1,325.22	\$ 0.00
Capital Proj. – Community Center	\$ 46,863.00	\$ 40,035.58
Water	\$ 4,236.88	\$ 3,944.85
Sewer	\$ 1,845.92	\$ 1,660.18
Certificate of Deposit	\$ 0.00	\$ 0.00
Fire Truck Fund	\$ 216.20	\$ 0.00
Totals	\$ 77,803.53	\$ 58,023.62

- Approval of the Claims for December 2012 as listed:

12815	Aspinwall Cooperative	247.97	gas
12816	Carroll Refuse Service	1,575.42	garbage collection
12817	Mid American Energy	695.24	utilities
12818	Duane's Repair	670.45	street sweeper repairs
12819	Midwest Wholesale Building	200.45	Maint. Shop walk in door
12820	Weitl Carpet & Vinyl Service	398.00	install floor tile & base trim - Comm. Center
12821	Templeton Telephone Co.	78.43	telephone & internet service
12822	Templeton Telephone Co.	20.00	Community Center telephone
12823	Raccoon Valley Electric Coop.	40.00	sewer lagoon
12824	Carol Schoeppner	120.00	2012 internal review
12825	Irlbeck Welding	342.20	equipment repairs
12826	Dale Prebeck	483.00	insurance allowance
12827	Rhonda Schwaller	332.06	insurance allowance

12828	Dale Prebeck	1,339.30	payroll
12829	Manning Municipal Gas Dept.	378.24	Community Center utilities
12830	Manning Municipal Gas Dept.	222.94	utilities
12831	De Lage Landen	122.25	printer/copier lease
12832	U.S. Cellular	54.97	cell phone
12833	Don Irlbeck	100.00	2012 gas board meetings (4)
12834	Dale Prebeck	100.00	2012 gas board meetings (4)
12835	Ken F. Behrens	566.10	4th qtr. 2012 payroll
12836	Mark A. Bauer	165.12	7 council meetings
12837	Doyle E. Engelen	117.94	5 council meetings
12838	Rick J. Hoffman	117.94	5 council meetings
12839	David D. Ramsey	165.12	7 council meetings
12840	Janice A. Wieland	165.12	7 council meetings
12841	Postmaster	52.80	postage
12842	Postmaster	90.00	postage - Comm. Ctr. tax receipt letters
12843	West Central Iowa Rural Water	2,340.75	813,000 gallons used
12844	Dale Prebeck	1,339.30	payroll
12845	Rhonda Schwaller	1,952.53	payroll
12846	Denise Irlbeck	223.28	payroll
12847	Treasurer - State of Iowa	903.00	4th qtr. 2012 state w/h
12848	IPERS	974.54	retirement fund
ACH	Templeton Savings Bank	1,899.66	December 2012 941 tax pymt.
12849	Templeton Comm. Fire Dept.	6,000.00	FY 12/13 budget allowance
12850	Jerry Meiners	20.00	December 2012 snow removal
12851	Alayna Clancy	75.00	refund water/sewer deposit
12852	Eagle Pressure Washer Service	75.00	refund water/sewer deposit
12853	Adam Schreck	75.00	refund water/sewer deposit
12854	Tamara Garrison-Blankenship	75.00	refund water/sewer deposit
12855	Ron Langel	75.00	refund water/sewer deposit
12856	Blue Space Creative	647.87	envelopes
12857	Carroll Co. Solid Waste Mgmt.	918.00	1st qtr. 2013 assessment
12858	Iowa Assn of Municipal Utilities	256.25	Jan - March 2013 WCISA dues
12859	Sacred Heart Church	211.47	Community Center utilities
12860	Carroll County Auditor	1,088.00	4th qtr. 2012 contract law
12861	Mangold Environmental Testing	33.00	routine water samples
12862	Templeton Hardware	137.50	Community Center labor for boiler repairs
12863	Templeton Hardware	44.52	misc. supplies
12864	Rasmussen Lumber Co.	5.80	lumber for Maint. Shop door
12865	Rhonda Schwaller	243.14	mileage, dishcloths, Christmas lights
12866	Rye Supply, Inc.	20.26	UPS charges
12867	Irlmeier Painting, Inc.	96.00	Community Center paint
12868	Templeton Hardware	1,835.00	water main repairs near 102 E. 2nd St.
12869	Irlbeck Welding	28.00	replace back blade
12870	Templeton Area Development	100.00	2013 dues

Citizen Forum: None

Council recognized request from Templeton Rye Spirits for a Class "A" Micro-distilled Spirits permit. A motion was made by Bauer and seconded by Engelen to approve. All in favor, motion carried.

A motion was made by Bauer and seconded by Engelen to contribute \$100.00 to the Templeton Area Development Corporation for 2013 membership dues. All in favor, motion carried.

City of Templeton was awarded a \$1,000.00 grant through MidAmerican Energy Company's *Tree's Please* program. Proceeds will be used to help pay for the trees that were planted on the west side of the Templeton Community Center and the ball diamond.

Council considered request dated December 2012 from Trees Forever requesting a donation. No further action taken.

Council made the following appointments:

- City Attorney – Robert Peters
- Depository Bank – Templeton Savings Bank
- Board of Adjustment – Jim Schultes
- Planning & Zoning – Justin Schieffer

A motion was made by Bauer and seconded by Wieland approving the appointments conditional upon Justin Schieffer accepting. All in favor, motion carried.

Mayor Behrens made the following appointments:

- Zoning Administrator – Dale Prebeck
- Water Superintendent – Dale Prebeck
- Park & Recreation Board – Rhonda Schwaller
- Park & Recreation Board – Joe Behrens
- Park & Recreation Board – Pat Snyder

Council Member Bauer introduced and made a motion to approve Resolution #1001-13 – a resolution setting the criteria for salaries and benefits for employees of the City of Templeton beginning July 1, 2013. Seconded by Engelen. Roll call taken.

Ayes: Engelen, Bauer, Wieland, & Ramsey

Nays: None

Whereupon, Mayor Behrens declared the motion duly carried and Resolution #1001-13 passed.

RESOLUTION #1001-13

A RESOLUTION SETTING THE CRITERIA FOR SALARIES AND BENEFITS FOR THE EMPLOYEES OF THE CITY OF TEMPLETON, IOWA BEGINNING JULY 1, 2013.

IT IS HEREBY RESOLVED, by the Council of the City of Templeton, Iowa that:

Effective July 1, 2013 the following criteria for salaries and benefits shall be set for the employees of the City of Templeton. The clerk is authorized to issue checks, less legally required or authorized deductions from the amount set out below and make such contributions to IPERS, Social Security or any other purpose as required by law or authorization of the council.

City Maintenance – Dale Prebeck

- Approximately 35 – 40 hours per week.
- Salary \$47,945.51 per year.
- Insurance allowance \$6,143.76 per year. Taxes will be calculated if any on the difference between what the employee pays and his insurance allowance.
- IPERS
- 21 days paid vacation per year.
- 10 – 8 hours each paid holidays – New Year’s Day, President’s Day, Memorial Day, July 4th, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve Day, and Christmas Day.

City Clerk – Rhonda Schwaller

- Average 30 hours per week - flexible work schedule.
- \$17.86 per hour.
- Insurance allowance \$4,223.84 per year. Taxes will be calculated if any on the difference between what the employee pays and her insurance allowance.
- IPERS
- 60 hours paid vacation per year – any unused vacation time will be paid at the end of a calendar fiscal year.
- 10 – 8 hours each paid holidays – New Year’s Day, President’s Day, Memorial Day, July 4th, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve Day, and Christmas Day.

IT IS HEREBY RESOLVED by the City Council of the City of Templeton, Iowa that the salaries and benefits set for employees shall be effective July 1, 2013.

Passed and approved this 7th day of January, 2013.

Ken F. Behrens
Mayor

ATTEST:

Rhonda Schwaller
City Clerk

Council read memo dated January 7, 2013 from Dan Manatt updating the council regarding production of the Templeton documentary. Mr. Manatt's memo indicated documentary production is going well and is currently in final editing phase. Documentary should be completed in the next several weeks/months.

Council met with Joe Lampe from Carroll Refuse to discuss garbage and recycling services. Mr. Lampe proposed a 5-year contract with no change in the city's payment to the hauler per month per household. Council requested hauler amend contract to provide dumpsters at no charge to all City facilities which would include the Templeton Community Center. Council requested Mr. Lampe provide a new contract for consideration.

Council Member Wieland introduced and made a motion to approve Resolution #1002-13 – a resolution establishing fees, rates, and charges for various permits and miscellaneous charges. Seconded by Ramsey. Roll call taken.

Ayes: Ramsey, Wieland, Bauer, & Engelen

Nays: None

Whereupon, Mayor Behrens declared the motion duly carried and Resolution #1002-13 passed.

RESOLUTION #1002-13

A RESOLUTION ESTABLISHING FEES, RATES, AND CHARGES FOR VARIOUS PERMITS AND MISCELLANEOUS CHARGES FOR THE CITY OF TEMPLETON, TEMPLETON.

WHEREAS, the City Council is empowered to impose reasonable fees, rates and charges for municipal services; and

WHEREAS, the City Council has determined the fees, rates and charges should cover the actual costs or a substantial portion of the actual costs of the goods and services provided by the city; and

WHEREAS, the City Council will periodically review and determine if fees, rates, and charges need to be adjusted;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Templeton, Iowa, that the attached Exhibit A be hereby approved effective with passage of this resolution and that the fees and charges established prior to this date are hereby repealed and replaced with these fees.

PASSED AND APPROVED this 7th day of January 2013.

Ken F. Behrens, Mayor

ATTEST:

Rhonda Schwaller, City Clerk

Exhibit A - Resolution #1002-13

Cemetery Sexton Fee	\$ 100.00	per grave opening
Cremation	\$ 50.00	per grave opening
Labor	Range of \$8.00 to \$15.00	per hour
Snow Removal - Sidewalks (Fire Station & City Hall sidewalks)	\$ 10.00	per location or \$20.00 for both locations
Deputy Clerk	\$ 10.00	per hour
Gas Board Meetings	\$ 25.00	per meeting
Copies of Public Records	\$ 0.50	each page
Mileage	\$ 0.57	per mile - Resolution #866
Mosquito Spraying	\$ 400.00	per hour - 1 hour minimum
Rider Lawn Mower/Man - Private Property	\$ 75.00	per hour - 1 hour minimum
Shelter House	\$ 25.00 \$ 50.00	per use - non-refundable deposit per use - refundable
Tractor/Man	\$ 100.00	per hour - 1 hour minimum
Truck/Man	\$ 100.00	per hour - 1 hour minimum
Summer Rec. Program Instructor	\$ 10.00	per hour
Summer Rec. Program Membership Cost	\$ 25.00 \$ 30.00	per child inside city limits per child outside city limits
Zoning Ordinance Book	\$ 50.00	per book
Community Center Cafeteria, Kitchen & Gymnasium	\$ 100.00	
Cafeteria & Kitchen	\$ 50.00	
Weddings	\$ 200.00	
Household Auctions	\$ 200.00	
Funeral Luncheons	\$ 100.00	
Gymnasium for youth & athletic events (Adult supervision if under age 18)	\$ 1.00	per person (Minimum of \$5.00)
Knights of Columbus	\$ 35.00	
Catholic Daughters	\$ 15.00	
Table Rental	\$ 5.00	per table
Chair Rental	\$ 0.50	per chair

Building Permit Fees

Structure	\$ 100.00
Concrete Slabs	\$ 25.00
Advertising Banners	\$ 10.00
Appeals	\$ 50.00
Application for change in zoning	\$ 250.00
Application for special exception	\$ 250.00
Application for special use permit (New & Renewal)	\$ 25.00
Application for variance	\$ 250.00
Basketball Hoop Poles	\$ 10.00
Billboards & Signs	\$ 10.00
Fences (Snow or Temporary - building permit still required)	\$ 10.00 N/C N/C
Flagpoles	\$ 10.00
Lamppost, Light Bollards, or any other similar exterior lighting fixture	\$ 10.00
LP Fuel Tank if set on a permanent foundation	\$ 10.00
Playhouse & Other Playground Equip. (Playhouses, swing sets, jungle gyms or any other similar structure)	\$ 10.00
Retaining Walls - 18" or more	\$ 10.00
Sidewalk - New Sidewalk - Replacement (building permit still required)	\$ 10.00 N/C
Trellises/Clotheslines	\$ 10.00

Council conducted preliminary budget workshop for possible projects for upcoming fiscal year 2013/2014 budget.

Templeton Community Center project update:

- Capital campaign approximately \$1,080,000 pledged and committed to the renovation of the center as of December 19, 2012.
- Clark Snyder from Simonsen & Associates Architects, Des Moines, Iowa working on design & engineering plans.
- Volunteers needed to help remove classroom walls, fixtures, and ceilings in preparation of renovation work that will begin this spring.
- Ken Behrens & Doyle Engelen will remove snow from sidewalks and Dale Prebeck will remove snow from driveway.

Maintenance Report:

- Received quarterly surcharge check from Manning Municipal Gas Department.
- Lighted tree pile at burn site.
- Will be contacting Central Iowa Televising regarding jetting & televising sewer mains.
- Templeton Hardware repaired water main leak in front of 102 E 2nd Street on December 24, 2012.

Mayor's Report: None

At 8:45 o'clock p.m. and with no further business before the council at that time, they agreed to adjourn. Bauer moved to adjourn and Engelen seconded the motion. All voted aye, motion carried.

Ken F. Behrens, Mayor

Rhonda Schwaller, City Clerk